

# Formatting Guidelines for Accepted Submissions at MT Summit IX

Name of Author(s)

Author's Affiliation

City, Country

Author's E-mail

## Abstract

Each paper should include an abstract of no more than 200 words, typed in Times 10pt.

## 1 Introduction

The authors of accepted submissions are requested to submit their papers in two versions: an electronic version, either in PDF or RTF (MS-Word) format, and a camera-ready printed manuscript.

These instructions serve as a sample of how your paper should look when printed.

## 2 General Formatting Instructions

The manuscript should be submitted on white US-letter size paper, which is 8.5 inches by 11 inches. *If you cannot obtain US-letter size paper, you may print on A4 size paper – as long as the text frame respects the dimensions given in 2.2 below.*

### 2.1 Length

Maximum length is 8 pages for submissions in the Research and User Studies categories and 4 pages for papers in the System Presentation category.

### 2.2 Layout

The text should be formatted in two parallel columns, each 3.15 inches wide, and separated by a space of 0.2 inches. All margins –left, right, top and bottom – should be 1 inch. *This means that all text should lie within an imaginary box measuring 6.5 inches wide (or 16.5 cm) by 9 inches high (or 22.85 cm) – regardless of the size of the paper you are printing on..*

The font for the main body of the text should be Times 11.

### 2.3 Page numbering

Do not print page numbers on your manuscript. Instead, please number the pages on the reverse side, in pencil.

## 3 Detailed Formatting Instructions

### 3.1 Title, Author and Author's Affiliation

The title of the paper should be centred, span the two columns and be in Times 16 point bold.

The name of the author(s) should appear 6 points below the Title and be in Times 12 point bold. In the case of multiple authors, all names should appear on the same line.

The author's affiliation should appear 6 points below the name of the author and be in Times 12 point regular.

### 3.2 Sections and Sub-sections

Main section headings should be in Times 12 point bold and they should be numbered, using Arabic numerals. The spacing around the main section heading should be 12 points above and 6 points below.

Sub-sections headings should be in Times 11 point bold and they too should be consecutively numbered, as shown here. Separate the sub-section headings by 6 points before and after.

### 3.3 Paragraphs

The first paragraph following a section heading should not be indented. All following paragraphs should be slightly indented (by 1/8 inch).

The text within the paragraphs should be fully justified and typed single-spaced. Do not double space between paragraphs within a section.

### 3.4 References within the text

References within the text should be placed in parentheses containing the author's surname, followed by a comma, followed by the year of publication. Here is an example: (Isabelle and Bourbeau, 1984).

### 3.5 Footnotes

Footnotes should be indicated in the text by a number in superscript, thus<sup>1</sup>.

## 4 Fonts

If your paper includes characters that are not part of the Western European character set, please embed your fonts in the electronic version of your submission, to ensure that we will be able to properly print it.

## 5 Bibliographical References

William J. Hutchins. 1986. *Machine Translation : Past, Present, Future*. Ellis Horwood, John Wiley & Sons, Chichester, England.

Pierre Isabelle and Laurent Bourbeau. 1984. TAUM-AVIATION: its technical features and some experimental results. *Computational Linguistics*, 11(1), pp. 18—27.

Martin Kay. 1986. Parsing in Functional Unification Grammar. In *Readings in Natural Language Processing*, B. J. Grosz, K. Spark Jones & B. L. Webber, eds., Morgan Kaufmann Publishers, Inc., Los Altos, California, pp. 125-138.

I. Dan Melamed. 1998. Empirical Methods for MT Lexicon Development. In *Proceedings of the Third Conference for Machine Translation in the Americas, AMTA'98*, Langhorne PA, Springer-Verlag, LNAI 1529, pp. 18-30.

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<sup>1</sup> The text of the footnote should be in Times 9 point.